



corporate catering

POLICIES



events

Having a business reception or office party? Urban Café can help with all of your catering needs. We offer a full line of delicious hot and cold hors d'oeuvres and gourmet cheese and cracker trays. You may supply beer and wine for Urban Café to serve or we can supply imported and domestic beers as well as a fine selection of wines to satisfy your specific taste. Please contact our catering coordinator for more details and prices at **302.652.3663**.

our food & beverages



Urban Café catering is designed for 8 or more guests. All of our catering orders come with all necessary plates, cups, utensils, napkins, serving utensils and condiments.



ordering

While we request a 24-hour notice for all catering orders, we can cater to your last minute needs. We appreciate 2 hours notice for same day delivery and a 1-hour notice for pick up orders. All of our food is prepared to order; therefore cancellations are only accepted if made by 4:00 pm the day before a scheduled delivery. All other cancellations may be subject to a 50% charge.

delivery



Our minimum delivery order is \$50.00 . There is a 10% delivery charge for all deliveries. Our catering attendants will unpack and set up your order at your request. All coffee cambros, serving utensils and other non-disposable items will be picked up by the end of the delivery day.



payment

We gladly accept Visa, MasterCard, American Express, and Discover Card. Please ask our catering coordinator about setting up a house account.